

## **GUIDE FOR PARTICIPANTS**

57<sup>th</sup> Governing Council Session  
International Agency for Research on Cancer (IARC)  
Lyon, 13–14 May 2015



*Please note that IARC is a non-smoking area*

*For security reasons, badges must be worn at all times*

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## **MEETING VENUE**

The 57<sup>th</sup> Governing Council Session will open on Wednesday 13 May 2015 at 09:15 and close no later than 16:20 on Thursday 14 May.

The meeting will be held at the

International Agency for Research on Cancer (IARC)  
150 cours Albert Thomas  
69008 Lyon  
France

Tel: +33 (0) 4 72 73 84 85

Fax: +33 (0) 4 72 73 85 75

Meeting room: Auditorium

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57<sup>th</sup> IARC Governing Council Session, Lyon, 13–14 May 2015**PROVISIONAL AGENDA – REVISION 1**

Dated 27/04/2015

***Wednesday 13 May 2015 – Plenary Session***

<b>Indicative timing</b>	<b>Item No.</b>	<b>Item</b>	<b>Document No.</b>
09:15 – 09:20	1.	Opening of the Session	
09:20 – 09:25	2.	Election of Rapporteur	
09:25 – 09:30	3.	Adoption of the Agenda	GC/57/1 (Prov.) Rev.1
09:30 – 09:45	4.	Admission of a new Participating State – Morocco	GC/57/19
09:45 – 10:15	5.	Address by the Director-General, WHO	
<b>10:15 – 10:45</b>		<b><i>Group Photograph &amp; Coffee &amp; tea break</i></b>	
10:45 – 12:00	6.	Presentation and discussion of the Interim Annual Report 2014 followed by Director's report	GC/57/2 GC/57/3
12:00 – 12:45	7.	Report of the Fifty-first session of the Scientific Council	GC/57/4
12:45 – 13:00	8.	Director's response to recommendations from the 51 <sup>st</sup> Session of the Scientific Council	GC/57/5
<b>13:00 – 14:00</b>		<b><i>Lunch</i></b>	
14:00 – 14:30	9.	Financial Report, Report of the External Auditor and Financial Statements for the year ended 31 December 2014, including status of 2012/2013 audit recommendations	GC/57/6 Rev.1
14:30 – 16:00	10.	IARC Medium-Term Strategy for 2016–2020, including Implementation Plans	GC/57/7
<b>16:00–16:30</b>		<b><i>Coffee &amp; tea break</i></b>	
16:30 – 18:00	11.	Proposed Programme and Budget (2016–2017)	GC/57/8
<b>18:00</b>		<b><i>End of Session, followed by a dinner in a Lyonnais restaurant at 19:45</i></b>	

**Thursday 14 May 2015 – Plenary Session**

<b>Indicative timing</b>	<b>Item No.</b>	<b>Item</b>	<b>Document No.</b>
09:30 – 09:45	12.	Report on publication activities, including report on funding allocation	GC/57/9
09:45 – 10:30	13.	IARC policy on open access publishing in scientific journals	GC/57/10
10:30 – 11:00	14.	Request for use of funds from the Governing Council Special Fund A. Scientific Equipment B. June 2016 Conference C. Support to IPSAS implementation	GC/57/11A GC/57/11B GC/57/11C
<b>11:00 – 11:30</b>		<b>Coffee &amp; tea break</b>	
11:30 – 12:15	15.	Update on the “Nouveau Centre” project	GC/57/12
12:15 – 12:30	16.	Statement by the IARC Staff Association	GC/57/13
12:30 – 12:45	17.	Acceptance of grants and contracts, including report on interest apportionment	GC/57/14
12:45 – 13:00	18.	Acceptance of donations	GC/57/15
<b>13:00 – 14:00</b>		<b>Lunch</b>	

**Thursday 14 May 2015 – Closed Session**

<b>Indicative timing</b>	<b>Item No.</b>	<b>Item</b>	<b>Document No.</b>
14:00 – 15:00	19.	Appointment of new members of the Scientific Council ( <i>closed session</i> )	GC/57/16

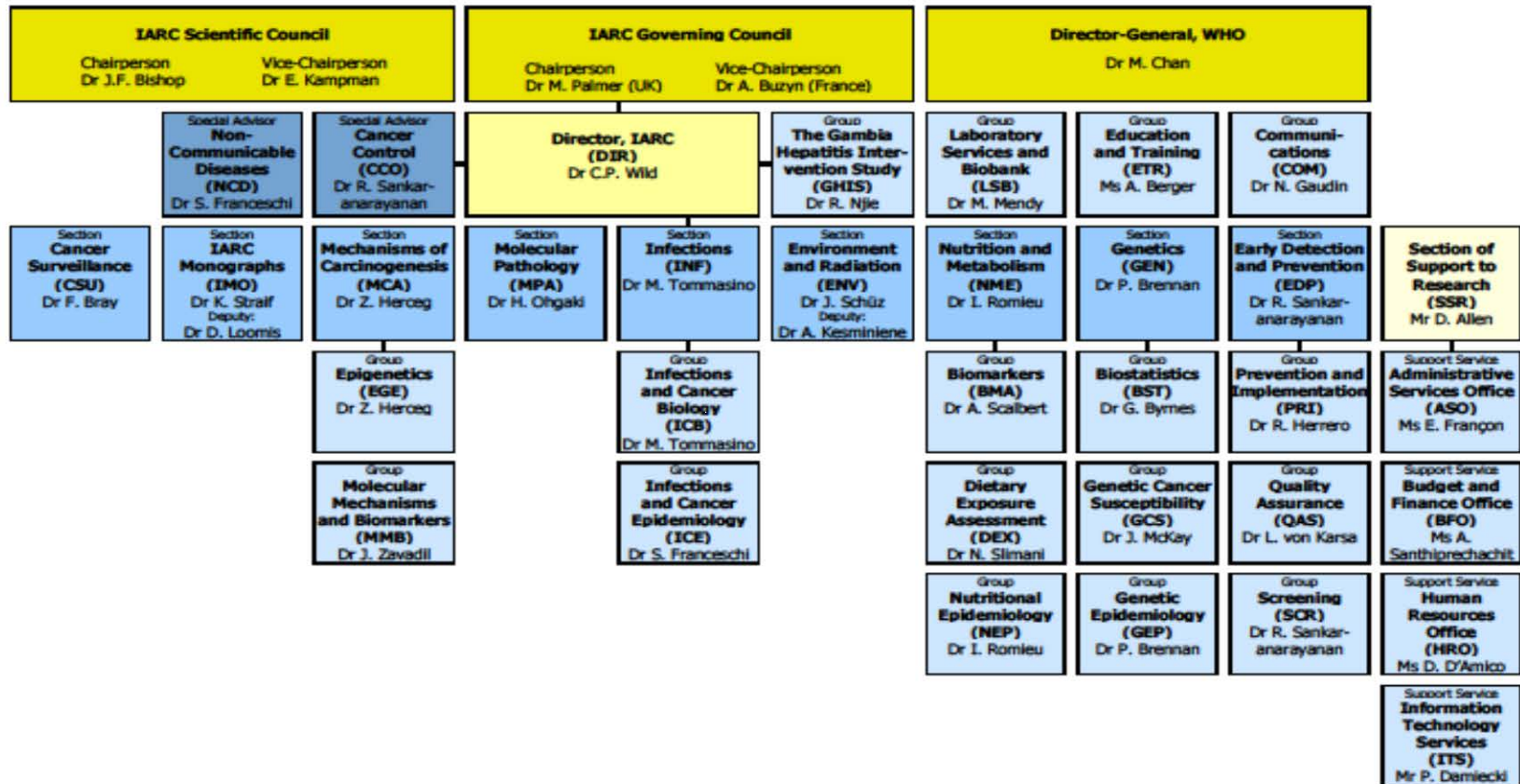
**Thursday 14 May 2015 – Plenary Session**

<b>Indicative timing</b>	<b>Item No.</b>	<b>Item</b>	<b>Document No.</b>
15:00 – 15:30	20.	Biennial Report of the IARC Ethics Committee (IEC), 2013–2014	GC/57/17
15:30 – 15:45	21.	Membership of the Subcommittee on the admission of new Participating States	
15:45 – 16:00	22.	Any other business	
16:00 – 16:10	23.	Election of Chairperson and Vice-Chairperson for next session	
16:10 – 16:15	24.	Date of next session	
16:15 – 16:20	25.	Closure of session	

## ORGANIZATIONAL CHART

### International Agency for Research on Cancer World Health Organization

2 February 2015



/mg

## IARC SECTIONS AND GROUPS

ACRONYM	SECTION / GROUP	SECTION / GROUP HEAD	SECRETARY / AA	BA	HRA	EXT.	ROOM	FLOOR
						Head / Sec.	Head / Sec.	
CSU	Section of CANCER SURVEILLANCE	Dr F. Bray	Ms K. Veselinovic□	MO	MB	8453/ 8489□	L111 / L112□	Latarjet 1
EDP	Section of EARLY DETECTION AND PREVENTION	Dr R. Sankaranarayanan						
PRI	Prevention and Implementation Group	Dr R. Herrero	Ms K. Abdedayem	MO	CB	8683 / 8087	L307 / L308	Latarjet 3
SCR	Screening Group	Dr R. Sankaranarayanan	Ms S. Montigny			8599 / 8674	L407 / L409	Latarjet 4
ENV	Section of ENVIRONMENT AND RADIATION	Dr J. Schüz Deputy: Dr A. Kesminiene	Ms C. Bassier Ms C. Chassin	EO	MB	8441 / 8554 8662 / 8452	301 / 319 311 / 310	3
GEN	Section of GENETICS	Dr P. Brennan						
BST	Biostatistics Group	Dr G. Byrnes	Ms N. Suty	FR	CB	8482 / 8558	409 / 1011	4 & 10
GCS	Genetic Cancer Susceptibility Group	Dr J. McKay	Ms N. Suty			8093 / 8558	1012 / 1011	10
GEP	Genetic Epidemiology Group	Dr P. Brennan	Ms C. Volatier			8391 / 8533	413 / 412	4
IMO	Section of IARC MONOGRAPHS	Dr K. Straif Deputy: Dr D. Loomis	Ms H. Lorenzen	TO	CB	8511 / 8507 8049	516 / 515 511	5
INF	Section of INFECTIONS	Dr M. Tommasino						
ICB	Infections and Cancer Biology Group	Dr M. Tommasino	Ms I. Rondy	TO	CB	8191 / 8190	909 / 908B	9
ICE	Infections and Cancer Epidemiology Group	Dr S. Franceschi	Ms V. Chabanis			8402 / 8404	L210 / L209	Latarjet 2
MCA	Section of MECHANISMS OF CARCINOGENESIS	Dr Z. Herceg						
EGE	Epigenetics Group	Dr Z. Herceg	Ms E. Page	MO	CB	8398 / 8653	710 / 711	7
MMB	Molecular Mechanisms and Biomarkers Group	Dr J. Zavadil	Ms S. Nouveau			8362 / 8539	709 / 711	7

ACRONYM	SECTION / GROUP	SECTION / GROUP HEAD	SECRETARY / AA	BA	HRA	EXT.	ROOM	FLOOR
						Head / Sec.	Head / Sec.	
<b>MPA</b>	<b>Section of MOLECULAR PATHOLOGY</b>	<b>Dr H. Ohgaki</b>	Ms A.-S. Hameau	FR	MB	8534 / 8447	615 / 614	6
<b>NME</b>	<b>Section of NUTRITION AND METABOLISM</b>	<b>Dr I. Romieu</b>						
<b>BMA</b>	Biomarkers Group	Dr A. Scalbert	Ms K. Racinoux	TO	MB	8095/ 8545	E11 / L008	BRC 1 / Latarjet 0
<b>DEX</b>	Dietary Exposure Assessment Group	Dr N. Slimani	Ms D. Meunier			8321 / 8186	L012 / L007	Latarjet 0
<b>NEP</b>	Nutritional Epidemiology Group	Dr I. Romieu	Ms N. Akel			8094 / 8168	L010 / L008	Latarjet 0
<b>DIR</b>	<b>Office of the Director</b>	<b>Dr C.P. Wild (Director)</b>	Ms M. Geesink Ms L. Marnat	EO	CB	8684 / 8577 8569	1107 / 1108	11
<b>COM</b>	Communications Group	Dr N. Gaudin	Ms B. Geoffre	EO	CB	8567 / 8478	108 / 107	1
<b>ETR</b>	Education and Training Group	Ms A. Berger	Ms S. Anthony	EO		8349 / 8072	1112 / 1113	11
<b>GHS</b>	The Gambia Hepatitis Intervention Study	Dr R. Njie (Banjul)	Ms L. Marnat	EO		5002/3 / 8569	Gambia / 1108	11
<b>LSB</b>	Laboratory Services and Biobank Group	Dr M. Mendy	Ms S. Moldan	EO		8411 / 8035	E23/E22	BRC 1
<b>SSR</b>	<b>Section of Support to Research</b>	<b>Mr D. Allen (DAF)</b>	Ms A.-M. Maillol	FR	MB	8467 / 8178	214 / 215	2
<b>ASO</b>	Administrative Services Office	Ms E. Françon	Ms V. Rut	FR	MB	8444 / 8502	R06 / R09	Ground floor
<b>BFO</b>	Budget and Finance Office	Ms A. Santhiprechachit	Ms L. Boulegroun			8456 / 8598	211 / 210	2
<b>HRO</b>	Human Resources Office	Ms D. D'Amico	Ms S. Sibert			8000 / 8687	218 / 219	2
<b>ITS</b>	Information Technology Services	Mr P. Damiecki	Ms A.-M. Maillol			8432 / 8178	408 / 215	4 & 2



## **REGISTRATION**

Registration will take place in the lobby of the Agency, from 08:00.

All participants are requested to register to ensure that their names appear on the final list of Representatives.

The official languages are English and French. Simultaneous interpretation will be provided.

Documents will be prepared in English and French and will be available in early April at the following internet address: <http://Governance.iarc.fr>  
This site is no longer password protected.

Representatives will be seated in the alphabetical order of the French names of the Participating States.

Lunches will be served at the IARC cafeteria (12<sup>th</sup> floor of Tower building).

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**HOTEL ACCOMMODATION**

The following hotels have been selected.

All rates are indicated per night in euros
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2015	Single room		<u>Double room</u>
<b>Hôtel La Résidence***</b> 18 rue Victor Hugo 69002 Lyon Tel.: [+33] (0)4 78 42 63 28 E-mail : <a href="mailto:hotel-la-residence@wanadoo.fr">hotel-la-residence@wanadoo.fr</a> Metro: Bellecour	<b>86 €</b>	plus breakfast <b>8 €</b>	<b>86 €</b>
<b>Hôtel Le Lumière-Villon**</b> 26 rue Villon 69008 Lyon Tel.: [+33] (0)4 78 00 66 81 E-mail : <a href="mailto:hotel-lumiere@orange.fr">hotel-lumiere@orange.fr</a> Metro: Sans-Souci	<b>59 €</b>	plus breakfast <b>7 €</b>	<b>66 €</b>
<b>Hôtel Mercure Lyon Lumière***</b> 69-71 cours Albert Thomas 69003 Lyon Tel.: [+33] (0)4 78 53 76 76 E-mail : <a href="mailto:H1535@accor.com">H1535@accor.com</a> Metro: Sans-Souci	Standard <b>119 €</b>	breakfast included	Standard <b>119 €</b>
<b>Hôtel des Artistes***</b> 8 rue Gaspard André 69002 Lyon Tel.: [+33] (0)4 78 42 04 88 E-mail : <a href="mailto:reservation@hotel-des-artistes.fr">reservation@hotel-des-artistes.fr</a> Metro: Cordeliers	Standard <b>120 €</b> Classic <b>144 €</b>	plus breakfast <b>13.5 €</b>	Standard <b>120 €</b> Classic <b>144 €</b>
<b>Hôtel Mercure Beaux-Arts****</b> 73-75 rue du Président Edouard Herriot 69002 Lyon Tel.: [+33] (0)4 78 38 09 50 E-mail : <a href="mailto:H2949@accor.com">H2949@accor.com</a> Metro: Cordeliers	<b>89 – 299 €</b>	plus breakfast <b>18.5 €</b>	<b>89 – 299 €</b>

In order to secure a hotel reservation, please fill in the hotel reservation form from the internet address: <http://Governance.iarc.fr> no later than mid-April.

## TRAVEL AND TRANSPORTATION ARRANGEMENTS

It is regretted that it will not be possible to provide transport to Governing Council members to and from their hotels; however, taxis and public transport are available.

### *Airport transportation*

Information on “Rhônexpress” Tram (tram from the airport) timetables and fares can be found at <http://www.rhonexpress.fr/>

From the airport, take “Rhônexpress” Tram towards Lyon Part-Dieu, get off at Lyon Part-Dieu, cross Part-Dieu station to the Part-Dieu metro station. Take line B towards Stade de Gerland, get off at Saxe-Gambetta. Take line D towards Gare de Vénissieux, get off at Grange-Blanche and follow the signs for Exit No 3.

### *Vehicle Rentals*

If you wish to rent a car, you may contact the following (examples only):

AVIS

<http://www.avis.eu/>

HERTZ

<https://www.hertz.com/rentacar/reservation/>

RENT-A-CAR

<http://www.rentacar.fr/>

*Tram/Metro/Bus*

From Bellecour station (Hotel La Résidence & Hotel des Artistes), take line D towards Gare de Vénissieux, get off at Grange-Blanche and follow the signs for Exit No 3.

From Sans-Souci station (Hotel Mercure Lyon Lumière), take line D towards Gare de Vénissieux, get off at Grange-Blanche and follow the signs for Exit No 3.

Information on timetables and fares of Lyon metro/bus/tram network can be found at <http://www.tcl.fr/en>

*Taxis*

Please ask your hotel receptionist and/or IARC staff to assist you.

**SECURITY***Identification badges*

When you arrive in the IARC building, your name badge will be handed to you at the entrance desk. For security reasons, we kindly request that you wear it at all times while on the Agency's premises (during meetings and social functions).

Please do not leave valuables in meeting rooms.

For your personal safety, please observe the following:

Do not leave laptops, cell phones, or other personal items unattended.

Please report immediately any suspicious persons, activities, phone calls or packages in or around IARC.

For the comfort of participants in the meeting, you are requested to switch off cellular telephones and pagers, or to switch them to a non-ringing or non-beeping mode.

*Insurance*

IARC cannot accept liability for personal accidents or loss of or damage to the private property of participants and accompanying persons, either during or indirectly arising from attendance at the Governing Council. Participants should make their own arrangements with respect to health and travel insurance.

*Services*

Travel agency

SELECTOUR AFAT Voyages Ovp

20, avenue René Cassin 69257 Lyon Cedex 9

Tel.: +33 (0)4 72 12 12 97 Fax: +33 (0)4 26 04 14 72 Email: [circ@ovp.fr](mailto:circ@ovp.fr)

If you need to change your travel arrangements and/or confirm your onward bookings, please see Mrs Sophie Servat, Administrative Services Office or Mrs Loubna Boulegroun, Finance Office.

**WIFI CONNECTION TO THE INTERNET**

WIFI connection to the internet is possible. The WIFI network identifier (SSID) is: **"IARC\_Visitors"**. **The password will be communicated to you in the practical information slide projected on screen at the opening of the meeting.**

We do not offer file or print services. Printing a document is nevertheless possible provided that your document has been transferred on a USB key and using the IARC PC connected to the printer installed in the meeting room or via the Internet Café.

**INTERNET CAFÉ**

The internet café, set-up with desktop(s) connected to a printer, will allow you to surf the web, check your e-mails, and/or print your documents. There are three machines on the ground floor and four machines in the Library.

**RELATED EVENTS**

Participants and accompanying persons are invited to attend the following dinner (with prior registration):

*On Wednesday 13 May 2015 at 19:45*

**Restaurant “Le Caro de Lyon”  
25 rue du Bât d’Argent, 69001 Lyon  
(Tel.: 04 78 39 58 58)**

Please let the Documents Assistant (Agnès Meneghel) know whether you **DO NOT** intend to participate in the dinner or whether special dietary requirements should be foreseen.

*On Friday 15 May 2015 morning, from 10:00 to 12:00*  
in the Princess Takamatsu Hall of the Agency  
(no prior registration required but your identification badge will be needed)

Posters will be displayed in the Princess Takamatsu Hall of the Agency. IARC scientists will be available to discuss their research on this occasion. Governing Council members are welcome to attend this informal session and/or arrange meetings with scientists during this time.

*On Friday 15 May 2015 afternoon*  
IARC's 50<sup>th</sup> anniversary celebration  
**(NB: attendance possible ONLY with prior registration)**

It is proposed to mark IARC's 50<sup>th</sup> Anniversary by an “IARC@50 Celebration Symposium” in the Lyon City Hall. For more information, please contact: [50yearson@iarc.fr](mailto:50yearson@iarc.fr)

## **USEFUL INFORMATION**

Office du Tourisme et des Congrès – Lyon  
Pavillon  
Place Bellecour  
69002 Lyon  
Tel.: +33 (0) 472 776 969  
Fax: +33 (0) 478 420 432  
<http://www.lyon-france.com/>

### Weather and clothing:

The weather in Lyon in May is likely to be between 16°C and 25°C.

The meeting room is air-conditioned at approximately 22°C.

Clothing is informal for all occasions.

### Power supply

The power supply is 220/240V and the frequency of electrical current is 50 hertz.

### Time difference

In May, the time in Lyon is UT + 2 hours

### Telephone and fax

The country code in France is 33 and the city code for Lyon is 4.

Tipping is not required since it is included in all bills.